

23 October 2017

Dear Parent/Guardian





We know you are interested in the “next steps” for your students leaving school at the end of this academic year. To learn more about what is on offer at the College we would like to invite you (along with prospective students and their families) to attend whichever of the following Open Evenings suits you best:

**Job Club Open Evenings:**

-  **Thursday, 9 November 2017, Newtownards Campus (Room A21)**
-  **Wednesday, 8 November 2017, Lisburn Campus (Room 1C-13)**
-  **Thursday, 16 November 2017, Downpatrick Campus (Room B2-13A)**

Job Club is our main programme for students with special educational needs who want to develop their personal independence and employability skills.

**Join us at any time between 6.00 – 8.00 pm** and you will be able to:

-  Meet with course tutors, ask questions and view student portfolios
-  Tour the facilities specific to Job Club and the campus in general.
-  View displays of student work and a running slideshow of activities
-  Speak to staff from Mencap (+ Stepping Stones in Lisburn) regarding travel training and work placements for students

If you are not able to attend in person, we would be very grateful if you would pass this information on to any colleagues or parents of students who you feel may be interested.

To support the transition of learners from school to college we will also be holding ‘**Taster mornings**’ on the following dates:

-  **Wednesday 29 November 2017, 10.00 – 12.30pm, Newtownards Campus (Room A21)**
-  **Tuesday, 5 December 2017, 9.30am – 12.30pm, Lisburn Campus (Room 1C-13)**
-  **Tuesday, 5 December 2017, 10.00am – 12.30pm, Downpatrick Campus (Room B2-13A)**

These sessions will enable prospective students to get a ‘real life’ experience of typical Job Club activities and meet other students. They are open to students who would be considering the Job Club programme regardless of whether they attended the Open Evening or not.

If you have any queries at all, please do not hesitate to contact me on (028) 4461 5815 Ext. 6214 or e-mail [mhickland@serc.ac.uk](mailto:mhickland@serc.ac.uk)

Kind Regards

**Michelle Hickland**

Deputy Head of School

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