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CIRCULAR 2022-23 TL013

To: Parents/Guardians on KS4 students
Cc: Bursar

September 2022

CEIAG Support for KS4

As Careers Coordinator for Blackwater, I am responsible for ensuring that your son/daughter gets all of the support that we can provide as they move towards making their post-16 choices. I will be supported this year by Eileen Arnold from the Careers Service for Northern Ireland. Please be aware of the following:

- I will meet each week with the KS4 classes to give direction and I have set up a room in Google Classroom for both year groups. I will post *virtual work experience opportunities* in this room. I would appreciate it if you could check through these each week with your son/daughter and encourage them to get involved, where appropriate;
- Eileen Arnold meets with each of our outgoing year 12s individually to discuss their options going forward. She will be meeting these students this week and she will interview all of our year 12s, in turn, from next week. This process will take a few months but all will have the opportunity to sit with her to discuss their post-16 options before Christmas (supported by a Teaching Assistant where necessary);
- Parents/guardians of our KS4 students will be invited to attend Parent-Teacher consultations in school on January 4th. Alongside other staff, both myself and Eileen will be in attendance to address any queries that you might have.

In the meantime, students should be familiarising themselves with the prospectuses of all of the post-16 providers (ie SERC, Belfast Met, other schools...). When researching courses, they must

- Check the entry requirements. Are these grades achievable?
- Choose at least three courses with varying entry requirements (high to low grades). This allows for the possibility of not achieving the final results that they would expect to but still having other options.

If you have any questions in the meantime, please contact me via the Office Manager, Mrs Thomas.

E Stott (Mrs)
Careers Coordinator

Blackwater Integrated College | 12 Old Belfast Road | Downpatrick BT30 6SG | Tel: 028 4461 2115
Principal: Stephen Taylor BA Hons. PQH