



CIRCULAR 2025-26 TL025 *Building · Inspiring · Caring*

To: Parents/Guardians of all enrolled students
Cc: Bursar

September 2025

Mobile Phones

We recognise that mobile phones are part of everyday life for many students and that they can play an important role in helping students feel safe and secure on their way to and from school. However, we also recognise that they can prove a distraction in school and may be used inappropriately.

Our mobile phone section in the student planner clearly outlines the acceptable use of mobile phones in school.

It states:

- Mobile phones **MUST** be turned off in school.
- Students must report to the office if they need to make an emergency call as the use of a mobile phone to make calls during the school day is strictly forbidden.

It also states:

- The mobile phone will be confiscated, permission to carry it withdrawn and sanctions applied if any of the conditions are breached.

It has come to our attention that some students have been using their mobile phones inappropriately during the school day. The inappropriate use of the camera / video facility on phones can also lead to students placing themselves in situations which may have serious child protection and safeguarding concerns for our school community.

The misuse of mobile phones is a serious issue which can have an upsetting effect on students and parents and all staff will monitor the misuse of mobile phones carefully. If it is necessary to confiscate a mobile phone, parents/guardians will be contacted regarding its collection.

I appreciate your support in this matter as I am sure both home and school will work together in the best interests of safeguarding and supporting all our students.

J Millington (Mrs)
Pastoral Coordinator

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